

**EXCELSIOR CHARTER GROUP
BOARD OF DIRECTORS
REGULAR MEETING**

**MEETING LOCATION:
15505 CIVIC DRIVE
VICTORVILLE, CA 92392**

April 9, 2019

REGULAR SESSION

3:00 p.m.

The regular meeting is electronically recorded.

MINUTES

A.2

CALL REGULAR
SESSION TO ORDER:

3:00 p.m.

ROLL CALL:

MEMBERS	Present	Absent
Laura Nance	x	
Suzanne Pacini	x	

OTHERS PRESENT:

Alicia Anderson, Jennifer Carroll

Pledge of Allegiance:

Jennifer Carroll led the audience in the Pledge of Allegiance to the United States of America.

Approval of Agenda:

MOTION: L. Nance

SECOND: S. Pacini

(DISCUSSION)

VOTE: 2-0

MEMBERS	Aye	Nay	Abstain
Laura Nance	x		
Suzanne Pacini	x		

COMMUNITY COMMENTS

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

No Community Comments

CLOSED SESSION

ANNOUNCE CLOSED SESSION ITEMS

- Liability Claim
- Discipline/Dismissal/Release

INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS:

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

Adjourn to Closed Session at 3:02 p.m.

CLOSED SESSION:

- Liability Claim
- Discipline/Dismissal/Release

RECONVENE OPEN GENERAL SESSION:

The board reconvened to General Session at 3:34 p.m.

ROLL CALL:

MEMBERS	Present	Absent
Laura Nance	x	
Suzanne Pacini	x	

REPORT OUT OF CLOSED SESSION, IF APPLICABLE

CONSENT ITEMS Receive and consider approving and/or ratifying the following consent items:

MOTION: L. Nance

SECOND: S. Pacini

(DISCUSSION)

- A.1 Personnel Report: The Personnel Report for April 9, 2019.
- A.2 Minutes: The minutes of the Board of Directors regular meeting of March 12, 2019.
- A.3 Expenditures: The expenditures for March 2019.
- A.4 Conferences: Conferences, as presented.

VOTE: 2-0

MEMBERS	Aye	Nay	Abstain
Laura Nance	x		
Suzanne Pacini	x		

ACTION ITEMS

B.1 Board Policies: Receive and consider approval of the blanket amendment on the following Fiscal Board Policies changing CFO to COO and amending the footer if needed:

Fiscal Policy #1: Budget Development and Oversight Calendar and Responsibilities
Fiscal Policy #3: Required Budget and Other Fiscal Reports
Fiscal Policy #4: Property and Liability Insurance
Fiscal Policy #5: Board Compensation
Fiscal Policy #6: Authority to Enter Into Contracts and Agreements
Fiscal Policy #7: Fundraising, Grant Solicitation, and Donation Recognition

MOTION: L. Nance

SECOND: S. Pacini

(DISCUSSION)

VOTE: 2-0

MEMBERS	Aye	Nay	Abstain
Laura Nance	x		
Suzanne Pacini	x		

B.2 Fiscal Policy #2: Receive and consider approval of the following amended Fiscal Policy:

Fiscal Policy #2 Controls, Budget, and Fiscal Management

MOTION: L. Nance

SECOND: S. Pacini

(DISCUSSION)

VOTE: 2-0

MEMBERS	Aye	Nay	Abstain
Laura Nance	x		
Suzanne Pacini	x		

B.3 Engineering Services: Receive and consider approving the agreement between Excelsior Charter Group and Frick, Frick & Jette for Engineering Services to complete demolition and improvements at the Corona-Norco site. Authorization for signature is approved for Alicia Anderson, Chief Operations Officer.

MOTION: L. Nance

SECOND: S. Pacini

(DISCUSSION) Noted comment about adding the amount of the contract in the description in the future. The Board did not take any action on this item.

VOTE: none

MEMBERS	Aye	Nay	Abstain
Laura Nance			
Suzanne Pacini			

CHIEF OPERATIONS OFFICER COMMENTS

BOARD MEMBERS' COMMENT

Next Meeting Date: May 14, 2019 (Central Office) at 3:00 p.m.

Adjourn Regular Session at: 3:50 p.m.

MOTION: L. Nance

SECOND: S. Pacini

(DISCUSSION)

VOTE: 2-0

MEMBERS	Aye	Nay	Abstain
Laura Nance	x		
Suzanne Pacini	x		

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE: Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY: The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE: Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY: -

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or to participate in this meeting of the Governing Board may request assistance by contacting Excelsior Charter Group. Telephone:760-245-4262;

FOR MORE INFORMATION: For more information concerning this agenda, please contact Excelsior Charter Group. Telephone: 760-245-4262